

# REQUEST FOR PROPOSALS (RFP)

## Airfare Services for the Polish National Tourist Office

**Issued by:** Polish National Tourist Office (PNTA), London, UK

**Date of Issue:** 8 December 2025

**Submission Deadline:** 15 December 2025

---

## 1. Overview

The Polish National Tourist Office in London is issuing this Request for Proposals (RFP) to selected travel agents, tour operators, and airlines capable of providing competitive airfare proposals. The objective of this RFP is to establish primary airline agreements for a period of one (1) year with a company able to supply return flights on the following routes:

- United Kingdom – Poland – United Kingdom
- United Kingdom – Ireland – United Kingdom
- Ireland – Poland – Ireland

The estimated number of tickets required is **50**. Preferred carriers include: **easyJet, Wizz Air, British Airways, and LOT Polish Airlines**.

---

## 2. Pricing Proposal Requirements

Proposals should include detailed information on:

- Transaction fees
- Airlines covered
- Invoicing and payment systems
- Reporting capabilities

The Polish National Tourist Office is not obliged to accept the lowest bid, nor any proposal submitted.

---

### 3. Conditions

PNTO makes no guarantee that a contract will result from this RFP process. All costs associated with preparing and submitting a proposal are the sole responsibility of the respondent.

---

### 4. Enquiries

All enquiries related to requirements or the scope of work must be submitted **via email only** to:

**dorota.wojciechowska@pot.gov.pl**

- Deadline for submitting questions: **12 December 2025**
  - Questions submitted after this date will not receive a response.
  - Verbal enquiries or requests for clarification will not be accepted.
- 

### 5. Submission Requirements

Completed proposals should be emailed to:

**dorota.wojciechowska@pot.gov.pl**

Only the company selected for award will be notified by email.